



# Pentwater Public Schools Invites Applications for the Position of **SUPERINTENDENT/K-12 PRINCIPAL**

**Enrollment:**  
230 students

**Location:** Pentwater, MI  
**Salary Range:** \$105,000 -  
\$120,000

**Pentwater Public Schools** is actively seeking a visionary **Superintendent/K-12 Principal** to lead the district starting on **July 1, 2024**. This leader should have a proven track record of improving achievement, effective communication, and building relationships with the school community. This position undertakes a multifaceted role, wearing numerous hats to ensure the smooth functioning of the educational environment. This individual needs to exhibit a comprehensive understanding of K-12 education, encompassing college and career readiness, curriculum development, budgeting, student discipline, and serving as an instructional leader, among other responsibilities. Join us in shaping the future of education in this vibrant Lake Michigan village.

**CLOSING DATE: APRIL 1, 2024**

**START DATE: JULY 1, 2024**

## **THE DISTRICT**

Pentwater takes great pride in its highly-acclaimed K-12 single public school, where a collaborative effort among students, parents, teachers, and community mentors fosters an environment of educational excellence. Guided by the motto "Everybody is somebody," Pentwater School District is a distinguished educational institution committed to providing students with a comprehensive academic experience.

With a focus on delivering a well-rounded education, the school holds a strong sense of pride in its academics and athletic programs. Pentwater's testing ranking is well above the state average and is in the Top 20% of public schools in Michigan. The sports teams showcase impressive skills and sportsmanship, positioning themselves as formidable contenders in a variety of competitions.

Pentwater School District's commitment and dedication to excellence has proven to make it a premier institution, preparing students for success beyond graduation.

## OUR MISSION

...is to provide an environment that encourages each child to succeed both academically and socially as a member of their community.

## OUR VISION

...is to educate and inspire each child to reach their highest potential and to become a contributing member of society.

## GOALS:

- Improve student achievement
- Develop and maintain safe, effective and efficient school operations



## THE COMMUNITY

Pentwater, Michigan—Is nestled on the shores of Lake Michigan with its crystal-clear waters and sugar-fine sandy beaches, Pentwater offers more than just scenic beauty. The region boasts a 500-acre inland lake fed by a vibrant river and a downtown adorned with an eclectic mix of shops, dining options, and a Village Green hosting year-round events, including a weekly summertime band concert.

The tight-knit community acts as a "village family," fostering deep and lasting friendships, with locals readily sharing advice or extending a helping hand. With numerous clubs, community service opportunities, artist venues, an events venue, places of worship, a well-connected library, and a historical society, residents find ample opportunities to stay connected and involved.

Unique to the area is the 12,000 square foot Pentwater Artisan Learning Center—a haven for woodworking, metalworking, painting, pottery, wood carving, and jewelry-making enthusiasts. Members collaborate on personal and nonprofit projects, creating a vibrant hub of creative activity.

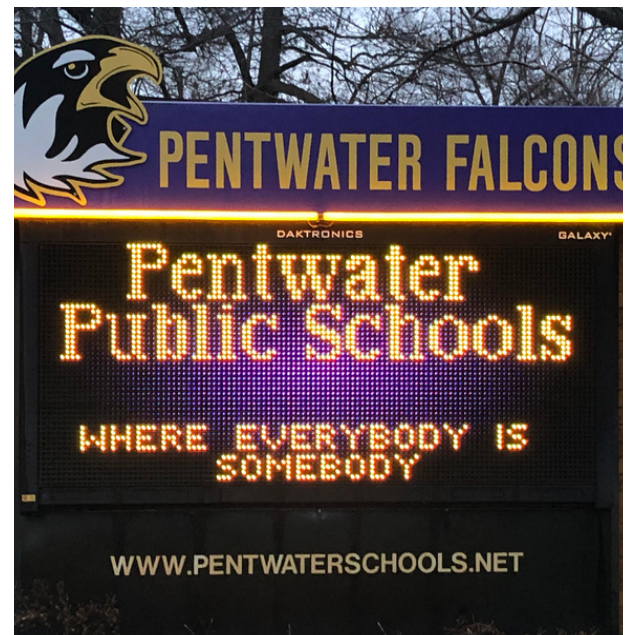
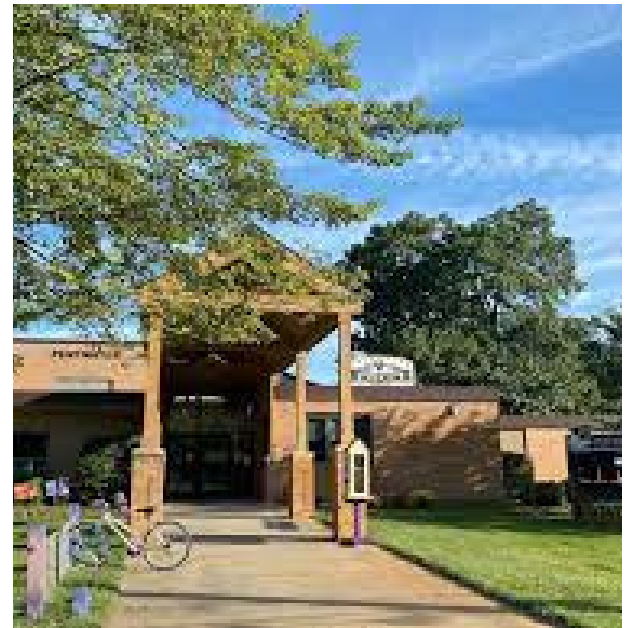
There are diverse activities available in every season—walking, fishing, hunting, boating, snowshoeing, sailing, swimming, birding, jet/water skiing, hiking trails, horseback riding, photography, biking, snowmobiling, camping, kayaking, canoeing, and golf. State parks and downhill ski resorts are conveniently located nearby.

Pentwater promises a genuine Lake Michigan village atmosphere where good people live and thrive.



## POSITION PROFILE

- High degree of integrity/honesty with strong core values
- An understanding of the unique dynamics and expectations of a single-building PreK-12 school district
- The ability to establish relationships with and provide meaningful learning experiences for ALL students
- Experience at both the Elementary and Secondary levels preferred but not required
- An ability to listen, learn, and assess the current state of the district and to translate that into a meaningful, shared vision for success
- Culturally and community responsive; respectful of all groups
- Demonstrated skills in timely, transparent communication
- Proven ability to make tough decisions when necessary and effectively communicate the reasons (transparency)
- Background in teaching and building administration; instructional leader with strong academic credentials
- Highly visible in our community and schools
- Works well with others; strong collaborator that empowers students, staff, parents and community members
- Understands Michigan school finance, demonstrates sound fiscal management and strong budgeting skills
- Exhibits a proactive and innovative approach to financial resource allocation, consistently identifying and capitalizing on grant opportunities and alternative funding avenues to support organizational objectives.
- Experience with facility management, improvements, and bond planning
- Is visionary and inspirational
- Ability to build and sustain strong, effective family, community and business partnerships that impact student success
- Is personable while keeping an open mind; good sense of humor



## **HOW TO SUBMIT APPLICATION AND APPLICATION REQUIREMENTS**

All applicants will submit a candidate profile as well as send other application material documents to West Michigan Education Research and Development Foundation (WMERDF). The application packet must be submitted by 5pm on the closing day.

- Completed Application Form and Writing Prompts
- The following documents will need to be emailed to: [pentwatersearch@gmail.com](mailto:pentwatersearch@gmail.com)
  - Current resume
  - Cover letter of interest
  - 3-5 current letters of reference
  - Copy of administrator license or proof of eligibility to obtain one

## HIRING CALENDAR

2/14 - 4/1	Candidate Recruitment
4/1 - 4/8	Candidate Prescreening
Week of 4/8	Selection of Candidates for Interview
Week of 4/15	Interviews - Round 1
Week of 4/22	Interviews - Round 2 and Final Selection
7/1/2024	Start Date

*\*\*Site Visits - To Be Determined by Board of Education*

## SCHOOL BOARD MEMBERS

Mr. Mark Shotwell, President  
Dr. Vaughn Thurston-Cox, Vice President

Mrs. Laura Nugent, Secretary

Mrs. Kelsey Prescott, Treasurer

Mrs. Bonnie VanDerZanden, Trustee

Mr. Adam Lamb, Trustee

Mr. Ryan Williams, Trustee

*\*\*Please do not contact Board members directly.*

## SPORTS

**FALL** - Cross Country,  
Soccer, Volleyball

**WINTER** - Boys Basketball  
and Girls Basketball

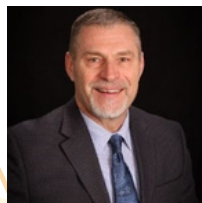
**SPRING** - Baseball,  
Golf, Softball, and  
Track & Field



Please direct all questions search consultants:

Dr. Rusty Stitt - [rustystitt@gmail.com](mailto:rustystitt@gmail.com) | 269-929-1297

Mr. Chris Rice - [crice@wmerdf.org](mailto:crice@wmerdf.org) | 269-491-5939



**The District is an equal opportunity employer and educator.**

## LINKS

[Pentwater School District](#)

[Pentwater Profile - Pentwater Village](#)

[Pentwater Township](#)

[MI School Data Report](#)

[Annual Financial Audit](#)