



BURT TOWNSHIP SCHOOL DISTRICT

27 Colwell Avenue, PO Box 338

Grand Marais, MI 49839

Phone: (906) 494-2521

Superintendent: Kathleen A. Gould

Job Title: Middle School and High School English Language Arts Teacher

Job Type: Full-time **Location:** Burt Township School District, Grand Marais, Michigan

About Us: We are a dynamic and forward-thinking educational institution committed to providing a well-rounded and engaging learning experience for our students. We believe in fostering a supportive and inclusive environment that encourages intellectual curiosity, critical thinking, and a passion for lifelong learning.

Position Overview: We are seeking a dedicated and experienced English Language Arts Teacher to join our team. The ideal candidate will be responsible for teaching middle school and high school students various aspects of English language arts, including reading, writing, literature, grammar, composition, and speaking and listening skills. May also be required to teach subjects outside of the English language arts content area.

Instruction & Assessment Responsibilities:

- Design and implement engaging and comprehensive lesson plans aligned with state standards and curriculum objectives. Deliver differentiated instruction across grade levels; facilitate discussions and provide constructive feedback
- Design and adapt standards-aligned lesson plans daily across multiple subjects, using varied methods and technology (smartboards, tablets, software)
- Prepare instructional materials and manage classroom routines and transitions
- Assess student learning through quizzes, tests, projects, and other forms of evaluation
- Administer and assist with standardized testing, collecting and analyzing student-level achievement data through running records and progress monitoring

Classroom Management:

- Create and align classroom behavioral expectations and management plans with school-wide goals
- Foster an inclusive classroom culture that values diversity, equity, and respect
- Make rapid decisions regarding safety, behavior, and instructional pivots

Communication & Collaboration:

- Sustain clear verbal and written communication appropriate for middle and high school learners
- Communicate professionally with parents/guardians via conferences, emails, and phone calls
- Collaborate with colleagues, specialists, administrators, and support staff, and participate in team planning, IEP/504 meetings, and professional development
- Connect students and families to community agencies and resources

Student Support & Documentation:

- Implement Section 504 plans, individualized accommodations, behavior plans, and medical protocols for multiple students

Burt Township School District is an Equal Opportunity Employer. The District does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, genetic information, height, weight, or any other legally protected status in its programs, activities, or employment.



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- Attend meetings on student growth and success (IEP/504, parent meetings, hearings) as needed
- Complete documentation—report cards, progress notes, parent communications, incident reports—and maintain organized records

Physical & Work Requirements:

- Reliable attendance and punctuality during contracted hours; limited break flexibility scheduled around student needs
- Attend after-hours events (open house, conferences, staff meetings) and recommended training
- Standing/walking for extended periods; bending, kneeling, and reaching overhead
- Lifting/carrying up to 40 lbs; fine motor and repetitive hand/wrist use (writing, typing, grading)
- Outdoor duty in varying weather (recess, dismissal, fire drills)

Qualifications:

- Bachelor's degree in Education, English, English Language Arts, or a related field
- Valid teaching certification/license for middle school and/or high school English language arts or ability to obtain
- Experience teaching English language arts at the middle school and/or high school level is preferred
- Strong knowledge of English language arts content areas, instructional strategies, and assessment practices
- Excellent communication, interpersonal, and organizational skills
- Ability to work collaboratively in a team-oriented environment
- Commitment to continuous professional growth and learning
- Successful background check and fingerprinting required

Benefits:

- Competitive salary commensurate with experience and qualifications
- Comprehensive benefits package including health insurance, retirement plans, and professional development opportunities
- Supportive and collaborative work environment
- Opportunities for financial assistance toward additional certifications and endorsements, based on availability

How to Apply: Interested candidates should submit a resume, cover letter, and contact information for professional references via email to superintendent@burt.school. The priority deadline is Friday, August 14th, 2026. Applications will be reviewed on a rolling basis until the position is filled. We look forward to welcoming a passionate and dedicated English Language Arts Teacher to the Polar Bear team. Join us in shaping the future of education!